

# UMSIRE JIP Meeting Agenda

## Umbilical Termination Assembly Size Reduction



A division of  
SAGENTIA GROUP

- Meeting:** Starting midday on 9<sup>th</sup> December 2013  
Ending 4pm on 10<sup>th</sup> December 2013
- Venue:** **BP ICBT (International Centre for Business and Technology)**  
Chertsey Road  
Sunbury-on-Thames  
Middlesex  
TW16 7LN
- Delegates should report to Building 200 Reception (The Room is in Building 122)**
- Host:** BP Rep: John Stansfield  
Mobile: +44 (0)7557 311645
- OTM Contacts:** Network Manager – David Jessop  
OTM Consulting, Friary Court, 13-21 High Street, Guildford, GU1 3DG  
Tel: +44 (0)1483 598000/ e-mail [david.jessop@otmconsulting.com](mailto:david.jessop@otmconsulting.com)
- Network Administrator – Dana Roe  
Tel: +44 (0)1483 598000/ email [dana.roe@otmconsulting.com](mailto:dana.roe@otmconsulting.com)
- Accommodation:** The BP Office is very close to Heathrow, so this can be a convenient base for hotels, alternatively, there are other towns around the Sunbury-on-Thames area
- Travel:** See attached maps, which include details on driving, trains and bus routes
- Visitor Parking:** Visitor parking on site is limited and you should seek advice from OTM/ BP before you arrive on site

# UMSIRE JIP Meeting Agenda

## Umbilical Termination Assembly Size Reduction



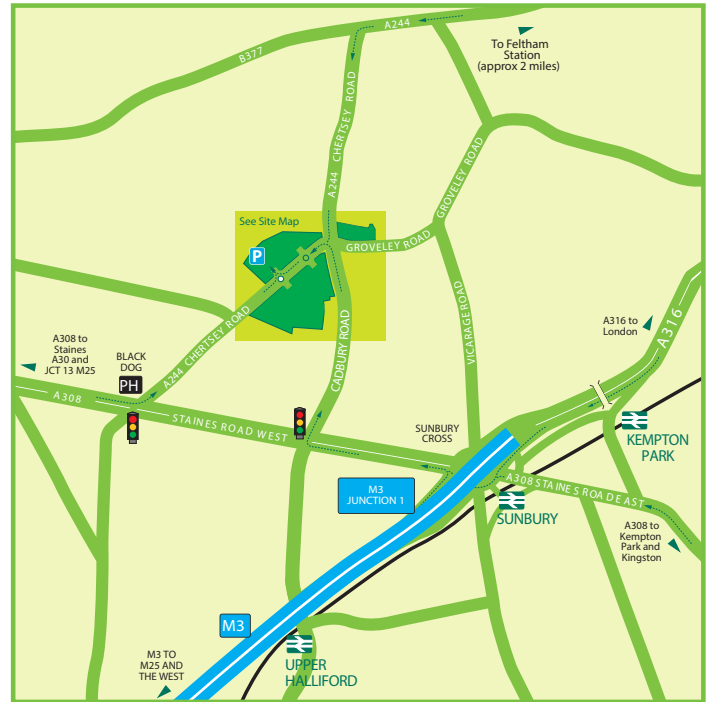
### Agenda

<b>Monday 9<sup>th</sup> December 2013</b>			
<b>Arrival and Lunch - report to building 200 reception</b>			<b>12.00-13.00</b>
1	Introductions, agenda & safety	David Jessop OTM Consulting	13.00-13.20
2	Last meeting – minutes, actions & conclusions		
3	Layout of SUT (Cat A-C) on reel (from JDR action)	ALL	13.20-13.40
4	Chapter 9 – Electrical and Optical Design Req's (Chevron)	ALL	13.40-15.00
<b>Tea/ Coffee</b>			<b>15.00-15.30</b>
5	Chapter 10 – Installer's Handling Requirements (Technip)	ALL	15.30-16.20
6	Chapter 11 – reducing the STI length	ALL	16:20-17:00
<b>Close of Meeting</b>			<b>17.00</b>

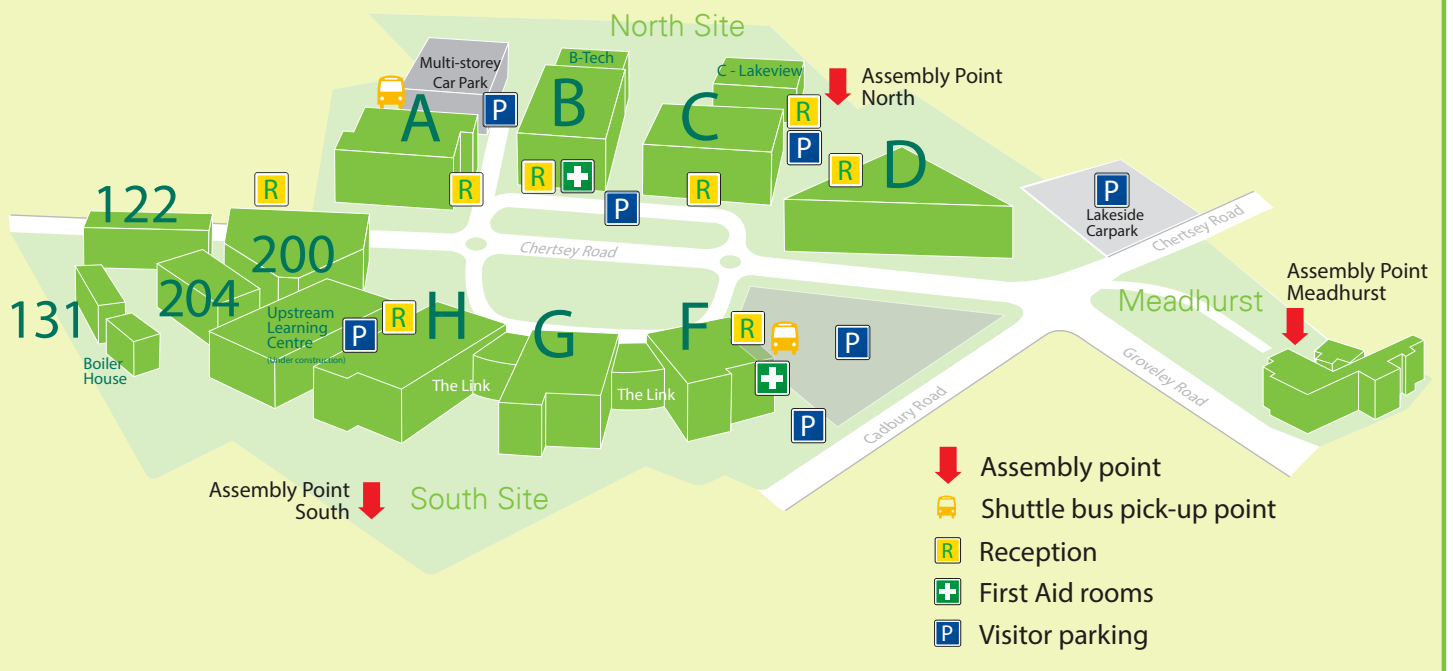
<b>Tuesday 10<sup>th</sup> December 2013</b>			
<b>Arrival with Tea &amp; Coffee - report to building 200 reception</b>			<b>09.00-09.15</b>
7	Welcome, agenda & safety	David Jessop OTM Consulting	9.15-9.30
8	Chapter 8 – Tubing (FMC revision)	ALL	9:30-10:45
<b>Tea/ Coffee</b>			<b>10.45-11.15</b>
9	Chapter 6 – Geometry (GE revision)	ALL	11.15-12.00
10	Chapter 7 – Interfaces Support Structure (action 6, SS7)	ALL	12:00-12:30
<b>Lunch in the Meeting Room</b>			<b>12.30-13.30</b>
11	Chapter 4 – UTA Config (revisions by JDR & Teledyne)	ALL	13.30-14.45
<b>Tea/ Coffee</b>			<b>14.45-15.15</b>
12	Chapter 2 – Definitions (or if time, TR9 discussion)	ALL	15.15-15.45
13	Next Meeting, AOB	ALL	15.45-16.00
<b>Close of Meeting</b>			<b>16.00</b>

# Travelling to

## BP International Centre for Business & Technology Sunbury-on-Thames



## Site map



# Travelling to

BP International Centre  
for Business & Technology  
Sunbury-on-Thames



## By car

### From Central London:

M4 - A312 - A316 (to Sunbury Cross) - A308 (towards Staines)  
A4 - A30 - A312 - A316 (to Sunbury Cross) - A308 (towards Staines)  
A316 (to Sunbury Cross) - A308 (towards Staines)  
A3 - A309 - A308 (to Sunbury Cross) - A308 (towards Staines)

### From M25

M25 - M3 - A308 (towards Staines)

### From A308

Half a mile from Sunbury Cross, turn right at the traffic lights into Cadbury Road. At next junction turn left into Chertsey Road and follow signs to the visitors' parking.

### Visitors' Parking

Visitor parking on site is limited and you should seek advice from your host before you arrive on site. If you are unable to do so and need further assistance please phone the Concierge on 01932 764940.

### Useful websites

[www.streetmap.co.uk](http://www.streetmap.co.uk) (road maps)  
[www.theaa.com](http://www.theaa.com) (route planner)

## By train

The ICBT is located within easy access of Feltham station (30 minutes from Waterloo).

There is a free BP shuttle bus between Feltham train station and ICBT. The shuttle bus stops on site are located beside building F and behind building A. Sunbury station is a short taxi ride away or a 25 minute walk.

## By tube

The nearest tube station to Sunbury is Hatton Cross on the Piccadilly line.

Alight the tube and catch either the 555/6/7 or a taxi to the ICBT.

The estimated journey time is 30 minutes by bus from Heathrow.

### Route 285

Buses run every 10 minutes between Heathrow airport and Feltham station.

They serve the central bus station at Heathrow and terminate at T3.

The estimated journey time is 30 minutes.

### Route 555/556/557

Buses run to/from T1 and T4 at Heathrow and leave every 20 minutes.

They stop at the end of Feltham Hill Road. Alight from the bus, turn left into

Chertsey Road and you will see the ICBT directly ahead of you.

### BP International Ltd

The ICBT, Chertsey Road,  
Sunbury-on-Thames, Middlesex TW16 7LN  
Tel: 01932 764940 (Concierge)

